

**TENDRING DISTRICT COUNCIL**

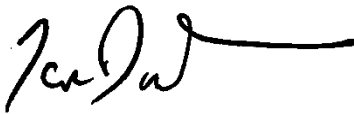
Committee Services  
Room 29  
Town Hall  
Station Road  
Clacton-on-Sea  
Essex  
CO15 1SE

3 July 2023

Dear Councillor

I HEREBY SUMMON YOU to attend the meeting of the Tendring District Council to be held at 7.30 p.m. on Tuesday 11 July 2023 when the business specified in the accompanying Agenda is proposed to be transacted. The meeting will be held in the Princes Theatre, Town Hall, Station Road, Clacton-on-Sea, CO15 1SE.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Ian Davidson', followed by a horizontal line extending to the right.

Ian Davidson  
Chief Executive

To: All members of the  
Tendring District Council

# TENDRING DISTRICT COUNCIL

## AGENDA

For the meeting to be held on Tuesday, 11 July 2023

### **Prayers**

#### **1 Apologies for Absence**

The Council is asked to note any apologies for absence received from Members.

#### **2 Minutes (Pages 1 - 46)**

The Council is asked to approve, as correct records, the minutes of:-

(a) the ordinary meeting of the Council held on 2 March 2023; and

(b) the annual meeting of the Council held on 23 May 2023.

#### **3 Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registrable Interests or Non-Registrable Interests, and the nature of it, in relation to any item on the agenda.

#### **4 Announcements by the Chairman of the Council**

The Council is asked to note any announcements made by the Chairman of the Council.

#### **5 Announcements by the Chief Executive**

The Council is asked to note any announcements made by the Chief Executive.

#### **6 Statements by the Leader of the Council**

The Council is asked to note any statements made by the Leader of the Council.

*Councillors may then ask questions of the Leader on his statements.*

#### **7 Statements by Members of the Cabinet**

The Council is asked to note any statements made by Members of the Cabinet (Portfolio Holders).

*Councillors may then ask questions of the Portfolio Holders on their statements.*

#### **8 Petitions to Council - Report of the Chief Executive - A.1 - Petition to Council: Suspend property dealing and development of TDC land parcels in Great and Little Oakley and offer the land to the Parish Councils (Pages 47 - 48)**

To report a petition received in accordance with the Scheme approved by the Council.

**9 Report of the Chief Executive - A.2 - Petition to Council: Beach Hut Lease Changes (Pages 49 - 50)**

To report a petition received in accordance with the Scheme approved by the Council.

**10 Questions Pursuant to Council Procedure Rule 10.1 (Pages 51 - 52)**

Subject to the required notice being given, members of the public can ask questions of the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The Chairman shall determine the number of questions to be tabled at a particular meeting in order to limit the time for questions and answers to 21 minutes.

**11 Report of the Leader of the Council - Urgent Cabinet or Portfolio Holder Decisions**

The Council will receive a report on any Cabinet or Portfolio Holder Decisions taken as a matter of urgency in accordance with Access to Information Procedure Rule 16.2, Budget and Policy Framework Procedure Rule 6(b) and/or Overview and Scrutiny Procedure Rule 18(i).

**12 Minutes of Committees (Pages 53 - 128)**

The Council will receive the minutes of the following Committees:

- (a) Human Resources & Council Tax Committee of Thursday 23 February 2023;
- (b) Tendring & Colchester Borders Garden Community Joint Committee of Monday 27 February 2023;
- (c) Community Leadership Overview & Scrutiny of Tuesday 7 March 2023;
- (d) Resources and Services Overview & Scrutiny of Monday 13 March 2023;
- (e) Standards of Wednesday 15 March 2023;
- (f) Audit of Thursday 30 March 2023; and
- (g) Planning Policy & Local Plan Committee of Tuesday 18 April 2023.

**NOTES:**

- (1) The above minutes are presented to Council **for information only**. Members can ask questions on their contents to the relevant Chairman but questions as to the accuracy of the minutes **must** be asked at the meeting of the Committee when the relevant minutes are approved as a correct record; and
- (2) If any recommendations to Council have been made by those Committees, these are included within separate reports for Council to decide upon (i.e. by noting the minutes those recommendations are not approved at this stage of the proceedings).

**13 Motion to Council on Notice pursuant to Council Procedure Rule 12 - Mistley Norman Primary School (Pages 129 - 130)**

Council will consider a motion notice of which has been given, pursuant to the provisions of Council Procedure Rule 12, by Councillor Guglielmi.

**14 Motion to Council on Notice under Council Procedure Rule 12 - North Falls Project Transport Proposals (Pages 131 - 132)**

Council will consider a motion, notice of which has been given pursuant to the provisions of Council Procedure Rule 12, by Councillor Everett.

**15 Recommendations from the Cabinet - Motion to Council: Ring-Fencing of Capital Receipts arising from the Disposal of Surplus Land (Pages 133 - 142)**

Council will further consider and make a decision on the following motion which was moved by Councillor Steady and seconded by Councillor Chapman BEM at the meeting of the Council held on 2 March 2023 and which was referred by the then Chairman of the Council to Cabinet for its consideration.

**16 Reports Submitted to the Council by an Overview and Scrutiny Committee - Reference from the Council's two Overview and Scrutiny Committees - A.3 - Overview and Scrutiny Committees: Proposed Work Programmes for 2023/2024 and a review of the work carried out during 2022/2023**

The Council will consider the proposed work programmes for the two overview and scrutiny committees (i.e. the Community Leadership Overview and Scrutiny Committee and the Resources and Services Overview and Scrutiny Committee) for the 2023/2024 Municipal Year and will note the work carried out by those committees during 2022/2023.

**(THIS REPORT IS "TO FOLLOW")**

**17 Report of the Chief Executive - A.4 - Membership of Committees (Pages 143 - 144)**

To inform Council of changes in the membership of Committees that have occurred since the Annual Meeting of the Council on 23 May 2023.

**18 Seating Plan for meetings of the Full Council in the 2023/2024 Municipal Year (Pages 145 - 146)**

To enable Full Council to approve the seating plan for its meetings to be held during the remainder of the 2023/2024 Municipal Year.

**19 Questions Pursuant to Council Procedure Rule 11.2 (Pages 147 - 148)**

Subject to the required notice being given, Members of the Council can ask questions of the Chairman of the Council, the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The time allocated for receiving and disposing of questions shall be a maximum of 30 minutes. Any question not disposed of at the end of this time shall be the subject of a written response, copied to all Members the following working day unless withdrawn by the questioner.

**20 Urgent Matters for Debate**

The Council will consider any urgent matters submitted in accordance with Council Procedure Rules 3(xv), 11.3(b) and/or 13(p).

## **Date of the Next Scheduled Meeting of the Council**

Tuesday, 26 September 2023 at 7.30 pm - Princes Theatre - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

# **INFORMATION FOR VISITORS**

## **PRINCES THEATRE FIRE EVACUATION PROCEDURE**

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the four fire exits in the auditorium and follow the exit signs out of the building.

Please follow the instructions given by any member of staff and they will assist in leaving the building.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

The assembly point for the Princes Theatre is in the car park to the left of the front of the building as you are facing it. Your calmness and assistance is greatly appreciated.

## **PUBLIC ATTENDANCE AT TENDRING DISTRICT COUNCIL MEETINGS**

Welcome to this evening's meeting of Tendring District Council.

This is an open meeting which members of the public can attend to see Councillors debating and transacting the business of the Council. However, please be aware that, unless you are included on the agenda to ask a public question, members of the public are not entitled to make any comment or take part in the meeting. You are also asked to behave in a respectful manner at all times during these meetings.

Members of the public do have the right to film or record council meetings subject to the provisions set out below:-

### **Rights of members of the public to film and record meetings**

Under The Openness of Local Government Bodies Regulations 2014, which came into effect on 6 August 2014, any person is permitted to film or record any meeting of the Council, a Committee, Sub-Committee or the Cabinet, unless the public have been excluded from the meeting for the consideration of exempt or confidential business.

Members of the public also have the right to report meetings using social media (including blogging or tweeting).

The Council will provide reasonable facilities to facilitate reporting.

### **Public Behaviour**

Any person exercising the rights set out above must not disrupt proceedings. Examples of what will be regarded as disruptive, include, but are not limited to:

- (1) Moving outside the area designated for the public;
- (2) Making excessive noise;

(3) Intrusive lighting/flash; or

(4) Asking a Councillor to repeat a statement.

In addition, members of the public or the public gallery should **not** be filmed as this could infringe on an individual's right to privacy, if their prior permission had not been obtained.

Any person considered being disruptive or filming the public will be requested to cease doing so by the Chairman of the meeting and may be asked to leave the meeting. A refusal by the member of the public concerned will lead to the Police being called to intervene.